



## **Privacy Statement**

At Attitude School of Dance, we are committed to protecting your personal information. We provide a safe environment for all our customers, employees, casual and freelance staff, and our community as a whole. This privacy statement relates to the use of any personal information that is provided to us in conjunction with the professional services that we provide.

Whenever your personal information is shared with us, we act in accordance with current legislation concerning the protection of such information; this includes the General Data Protection Regulations 2018 or GDPR for short and UK Data Protection Act 2018. These regulations also provide you, as an individual, with the right to see what personal information is held and request that any factual errors are corrected. Any information requested and held must be relevant and must not be passed to any third party without the subject's express permission.

Any third parties, including websites & social media sites, that are accessed by way of a hyperlink from our platforms, will have their own privacy policies that you should be able to view or request.

In the case of Attitude School of Dance, we only ask for basic contact details. As a member of Attitude School of Dance, you are agreeing to us using your contact details to allow us to send you club messages and information, as well as contact you in an emergency. We also hold details about any medical conditions you or your child may have in order to provide the best care whilst the individual is under our supervision.

We do not pass members' personal information to any third party and it is used solely to allow us to operate as a club. All personal information of club members is held on a database managed by the Directors. The Directors fulfil the role of Information Officers and will be responsible for the security of all personal information held by the club. Other members of staff, including casual/self-employed staff, may have access to these records if they are given responsibility to fulfil a particular role within the company.

Upon leaving Attitude School of Dance, the info you have provided shall be kept on file for 12 months before it is erased. It shall only be erased when there has been no communication between the individual concerned and Attitude School of Dance for a 12-month period.

Attitude School of Dance believes that our current procedures for information management are compliant with GDPR.

If you have any specific question or would like to see your membership record, please contact the team at [info@attitudedanceschool.co.uk](mailto:info@attitudedanceschool.co.uk)

Rowena Mosley

Partners